



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION
CITY OF CHICAGO

AMENDED PLAN OF OPERATION

Licensee: Washington Square Management, LLC
d/b/a Parlor Pizza Bar

Premises: 108 North Green Street
Chicago, IL 60607
1st and 2nd Floor

Application Type: Retail Food Establishment License
Consumption on Premises – Incidental Activity Liquor License
Outdoor Patio License (2)
Public Place of Amusement
Account Number: 388049-1

Pursuant to the City of Chicago Municipal Code Section 4-60-040(h), the City of Chicago Department of Business Affairs & Consumer Protection/Local Liquor Control Commission (“BACP/LLCC”) and the above named licensee have agreed to the following license conditions concerning the operation of the business:

- I. The Licensee require any person seeking to purchase alcoholic beverage products who appears to be under the age of forty (40) to produce a valid government-issued ID.
- II. The Licensee shall display the requisite “Please respect our neighbors”, “No loitering” and “Exit quietly” signs at all Premises entrances and exits.
- III. The Licensee shall close the outdoor patio areas no later than 12:00 a.m. nightly and shall issue “last call” to patrons seated in the outdoor patio areas no later than 11:30 p.m.
- IV. The Licensee shall close all windows no later than 12:00 a.m. nightly.
- V. Licensee shall monitor noise levels emanating from the Premises and shall take immediate action to alleviate and abate the excessive noise at any time while the Premises are in operation.
- VI. Licensee will employ in-house greeters and/or other security personnel of a sufficient number at the Premises’ entrance and at various points within the Premises during business hours to deter loitering and other unlawful acts in or around the Premises.



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- VII. Licensee shall deny entry to any person who is visibly intoxicated and shall notify local police of all unlawful acts witnessed by, or reported to, any of its employees, including instances of public intoxication, loitering or other public disturbances. Licensee shall train all employees regarding their duty to report such incidents. Licensee shall document all incidents reported to the police in a written log and shall retain all incident reports generated for no less than two (2) years.
- VIII. Licensee shall regularly monitor the exterior area around the premises during all of its business hours to address and abate noise and loitering complaints involving Licensee's patrons or employees. A telephone / text number will be made available to area residents to provide direct communication to the Licensee and to facilitate prompt resolution of any noise, litter, traffic and other "quality of life" complaints.
- IX. Licensee will install sound meters of a sufficient number to monitor sound levels emanating from its outdoor patio areas. Licensee will cause regular meter readings to be taken and recorded between 9:00 p.m. and 12:00 a.m. nightly. Licensee shall maintain all meter readings for no less than two (2) weeks.
- X. All employees having any responsibility for any alcoholic beverage service will be TIPS or BASSET Certified and will receive additional in-house training and education on proper ID-checking techniques.
- XI. Licensee will participate regularly in C.A.P.S. meetings.
- XII. Licensee will contract with a duly licensed waste management / scavenger service to ensure that all trash generated in conjunction with the Licensee's business activities is picked up daily and will strictly adhere to all City of Chicago ordinances concerning commercial dumpsters and refuse.
- XIII. Licensee shall take steps to prevent the accumulation of litter by designating an employee that shall be responsible for cleaning the outside perimeter of the Premises. Such employee shall regularly throughout all hours of operation pick up trash/litter from the public way in front of and adjacent to the premises. Additionally, licensee shall pick up any trash/litter from the public way in front of and adjacent to the premises within one hour after close every night. The Licensee shall maintain sufficient trash containers to accommodate any additional waste generated.



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- XIV. The Licensee shall ensure that all trash containers shall be locked and secured at all times. Licensee shall contract with a trash hauling company with terms stating that trash collection shall not take place prior to 7am (to abate noise).
- XV. Licensee shall attempt to prevent fighting, disturbances of the peace, public intoxication, unruly behavior, or any other criminal activity by the presence of adequate exterior lighting, and the presence of security personnel to deter patrons from participating in these types of activities. This includes training/instructing all staff to contribute to the peaceful operation of the business. Security personnel shall be strategically placed at the common exits in order to survey the Premises and prevent problems.
- XVI. Security personnel at the entrances shall enforce occupancy limits at all times.
- XVII. All bartenders and wait staff will be trained to identify intoxicated patrons and will take pro-active steps to prevent the intoxication of patrons.
- XVIII. Licensee shall discourage any illegal parking of vehicles by its patrons in front of and around the Premises by refusing to service to any such person, that Licensee is aware has parked their vehicle illegally.
- XIX. Licensee shall strictly comply with the City's Environmental Noise Ordinance. If customer noise levels emanating from the Premises result in residential community complaints, the Licensee shall immediately take steps to abate any Ordinance violation.
- XX. Licensee shall make a concentrated effort to have patrons depart in a quiet and orderly fashion. Licensee shall have security staff posted at the front door to monitor patrons and respectfully, but firmly, request departing patrons to leave quietly.
- XXI. Licensee will sweep the public way immediately in front of the Licensed Premises and the public way immediately adjacent to the Licensed Premises daily.
- XXII. Licensee agrees to meet with local Aldermen, City agencies and all local community groups at their request to identify, address and resolve issues reasonably attributed to Licensee's business operations.
- XXIII. Licensee shall maintain video surveillance cameras (the "Cameras") of a number, type, placement and location conforming to the following:
- a. The Cameras can view and record all activity in the areas where alcoholic



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beverages are displayed for sale and at all points where transactions involving alcoholic beverages will be conducted;

- b. The Cameras are sufficiently light sensitive and provide sufficient image resolution to produce easily discernible images;
- c. The images recorded by the Cameras are capable of being viewed through use of compact disc, electronic file transfer and other digital media and are capable of being transferred to a variety of portable form of media, including, but not limited to, compact disc and digital video disc;
- d. All Camera recordings are indexed by date and time and will be preserved on the Licensee's computer system for at least seven (7) days after recording;
- e. All Camera recordings will be maintained on hard drives for a minimum of 72 hours from record date. The cameras will be recording 24 hours a day 7 days a week;
- f. All Camera recordings will be stored at the Licensed Premises in a secure manner within in its offices, the access to which shall be limited only to authorized Licensee personnel; and
- g. All Camera recordings will be made available to City of Chicago Police upon request.

XXIV. Licensee will not employ any so-called "outside promoters" or third-party marketing companies to advertise, market or promote any entertainment activities conducted at the Premises.

XXV. Other than the use of an in-house audio-visual technician (whose role will be limited to playing pre-recorded music at various times during the business day (e.g., transitioning between TV audio and music during sporting events, providing background musical ambiance, etc.), Licensee will not offer to its patrons' live bands or other forms of live entertainment typically associated with the operation of a nightclub.

XVIII. Licensee will not charge any general admission fees to patrons for the privilege of entering the Premises.



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The agreed conditions of this liquor license are legally binding and may be enforced by City of Chicago enforcement authorities. Violation of the above stated agreed conditions may result in the imposition of a fine and/or suspension or revocation of all business licenses issued to the licensee. Violations of the above stated agreed conditions may also result in the issuance of cease and desist orders prohibiting the activity which violates the conditions of the liquor license.

The agreed conditions of the liquor license shall apply to the business address and licensee and to all officers, managers, members, partners and direct or indirect owners of the entity of which is licensed. The sale of the business to other persons purchasing the stock of the licensed entity shall be subject to the same agreed conditions set forth in this plan of operation.

It shall be the duty of every person conducting, engaging in, operating, carrying on or managing the above-mentioned business entity to post this Liquor License Plan of Operation next to the Liquor License certificate in a conspicuous place at the business address.

Licensee:

Washington Square Management, LLC
d/b/a Parlor Pizza Bar

M. Bisbee
Michael Bisbee, LLC Member

S. Trotter
Shannon Trotter
City of Chicago
Local Liquor Control Commission

8/14/17
Date

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Date